dotloop 2.0 + Listing Media Services
Sample Tasks List

- [ ] **Meet With Clients**
- [ ] **Add Lockbox**
- [ ] **Order Photographer**
- [ ] **Set Up Photo Shoot**
- [ ] **Add photo link to View Details page in dotloop**
- [ ] **Upload Photos to MLS**
- [ ] **Create Listing Presentation**
- [ ] **Submit Initial Documents for Signature**
- [ ] **Create Seller Open House Checklist**
- [ ] **Complete Seller Net Sheet**
- [ ] **Input MLS Data Sheet**
- [ ] **Submit Listing Paperwork to Office Admin**
- [ ] **Schedule First Open House**
- [ ] **Order Property Profile from Title Company**
- [ ] **Integrate Accounting Software for Commission Distribution**
- [ ] **Integrate Reporting Software**
- [ ] **Submit Marketing For Applicable Upper Bracket Listing**
- [ ] **Add in Home Warranty**
- [ ] **Order client gift as congratulations on home sale**

Utilize ShowingTime+ Listing Media Services to schedule a photo shoot with a professional photographer as soon as next day and receive photography and media like unique interactive floor plans to help your listing stand out with buyers and sellers!

Use dotloop's Easy Offer to create a public link for posting on social or via email to broadcast a hot listing to multiple buyers simultaneously

You can create separate customers' checklists in dotloop, including an open house checklist with tips on how sellers can improve their showing potential, a first-time homebuyers checklist and more.

Locate an automated seller's estimate net sheet right within your dotloop account by accessing dotloop's new free Interactive Forms and Worksheets

Dotloop integrates easily with Google Calendar to alert agents and customers of upcoming deadlines and signatures needed.

Dotloop's open API allows easy integrations between your CRM or accounting software and the transaction platform, enabling single sign-ons, elimination of duplicate data entry and seamless transacting from listing to closing

You can add your favorite title company and home warranty contacts to dotloop's Trusted Service Providers for easy sharing with agents and customers.